

Kinmen Forestry Bureau Guidelines on Seedling Appropriation for Environment Greening

- I. These guidelines were established by Kinmen Forestry Bureau to promote environment greening and standardize seedling appropriation procedures.
- II. Applicable subjects:
 - (I) Agencies, schools, communities, military camps, and legally registered private organizations within the jurisdiction of Kinmen County that require seedlings for public environment greening or forestation.
 1. Application method: Please submit an application describing the tree species and site, and attach a map showing the area where trees will be planted, which should include the location, area, length and width, type of seedlings, and quantity. Photos of the site may be attached.
 2. Quantity: The quantity applied for must be based on actual requirements for the same location. The Forestry Bureau may appropriate seedlings based on current supply.
 3. Please submit photos (in the format shown in Table 1) of planting results within one month after collecting seedlings to the Forestry Bureau to keep for reference. If photos are not submitted, the applicant's qualifications will be canceled for one year.
 - (II) Individuals who require seedlings for greening or planting trees in their home environment.
 1. Application method: Please download the seedling application form, fill in the required information, sign the form, and then fax, mail or personally deliver the application form to the Forestation Section of Kinmen Forestry Bureau before the planting date.
 2. Quantity: Limited to 10 tree seedlings, 80 bush seedlings, and 80 flower seedlings a year.
 3. Seedling applications take 2-3 working days to process. Applicants will be notified by phone once their application is approved.
- III. Under special circumstances, such as the area for greening is extremely large, quantity restrictions may be lifted after receiving approval as a special case.
- IV. Seedlings provided by the Forestry Bureau are mainly for forestation and seasonal flowers. The varieties of seedlings available are announced on the bulletin board and website of the Forestry Bureau. After receiving an application, seedlings will be appropriated based on inventory and planting area.
- V. To prevent waste of resources or improper planting management, the Forestry Bureau will irregularly conduct inspections, and results will serve as a basis for

approving future applications.

- VI. Seedlings are provided free of charge for environment greening. Therefore, the following situations are prohibited, and violators' qualification for seedling application will be canceled. Furthermore, violators shall be liable for any derived legal responsibilities.
 - (I) Seedlings may not be sold or used as a gift in commercial advertisements.
 - (II) Seedlings may not be left idle or abandoned and not planted.
- VII. In the event there are matters not specified, these guidelines are subject to revision at any time.