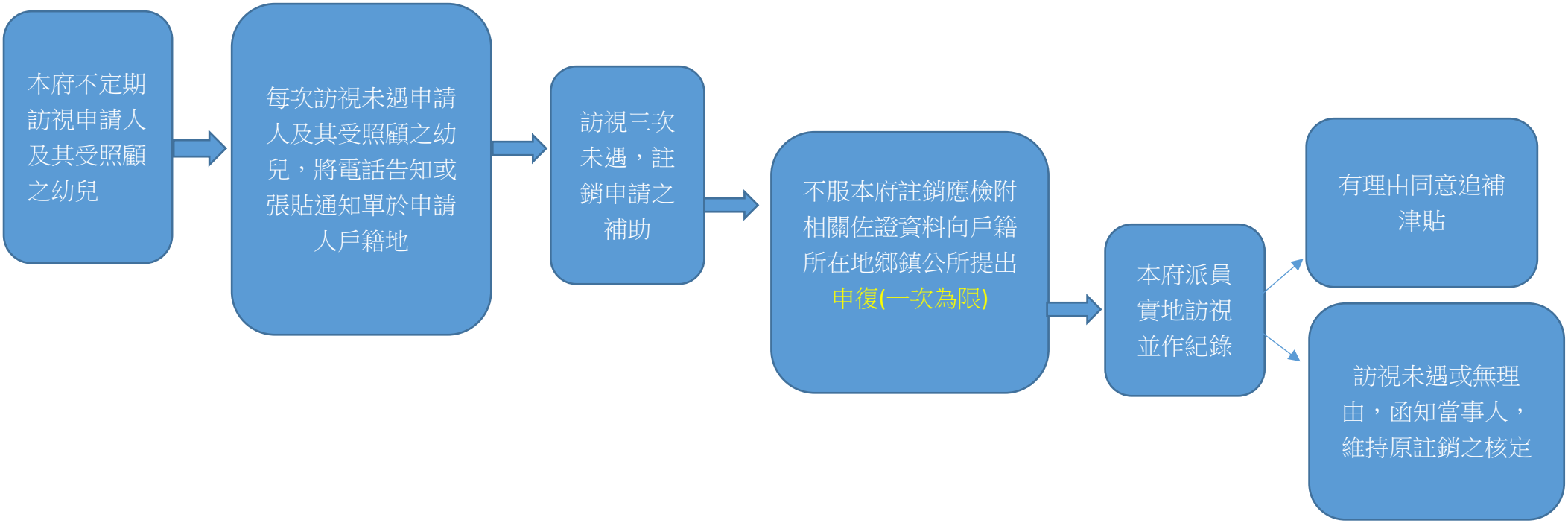金門縣政府父母照顧子女津貼自治條例訪視作業流程