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|  | (機關全銜) 財產(物品)報廢(毀損)單 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 減損案名稱： 製表日期： 年 月 日  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 財產編號 | 財產名稱 | 廠牌及型式規格 | 入帳日期購置日期 | 單位 | 數量 | 單價原始金額 | 總價 | 當月折舊金額 | 耐用年限已用年限 | 減帳日期減損原因 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | 財產管理人員  |   | 財產保管人員 |  | 主(會)計人員 | 機關首長 |  |  |  |  |  |  |  |  |   |  |  |  |  |  |  |  |   |